

For Parents and Guardians

### **Announcing the Establishment of Multilingual Interpretation Center in FY 2024**

To facilitate communication between parents or guardians and schools, we have established the Multilingual Interpretation Center covering Tokyo public schools.

Please feel free to use this service, if you urgently need to contact a teacher or the Corporate Planning Office but feel an inadequacy in communicating well in Japanese.

[Usage Example]

- If you have an urgent item for consultation about your students, but have difficulty explaining it in Japanese
- If you receive a letter from your child's school but cannot read Japanese and want to be informed about the contents of the letter

Supported Languages	English/Chinese/Korean/Tagalog/Nepali
Period of Availability	April 1, 2024 - March 31, 2025
Access Time Period	8:30 a.m. to 6:00 p.m., weekdays (except school closing days)
Phone No.	03-6277-6175

#### **【Procedures】**

- ① Call the Multilingual Interpreting Center.
- ② Inform the operator about your chosen language.
- ③ Inform the operator the name of the school you want to be forwarded.
- ④ You (the parent or guardian), the operator, and the school can make simultaneous calls.  
When you provide the content that you wish to be passed to the school officials, the operator interprets the message.

Note: This is a specific service, which assists you only as a bridge with the school officials.  
Please keep in mind that it is not possible to have you linked to places other than school or to have an interpretation done for non-school issues.

[Contact Info for Our Center]

Person in Charge of Teaching  
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